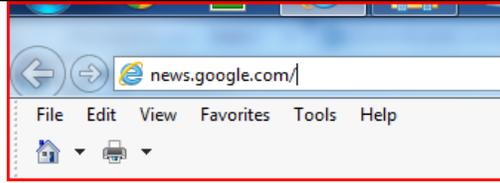# Google News Alerts: News alerts delivered directly to your email inbox from Google News
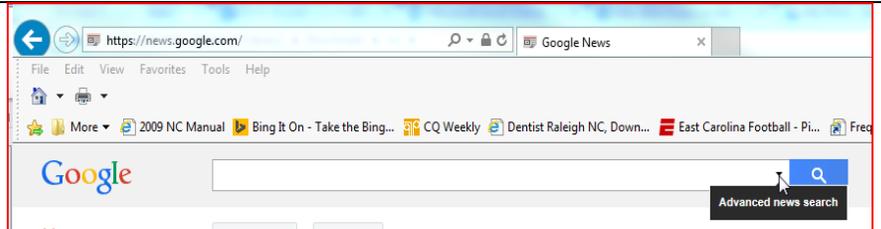
Special Note to Gmail Users
Google News Alerts and Gmail work together which means if you are logged into your Gmail account, alerts will automatically go to your Gmail account without asking for an alternate email address.

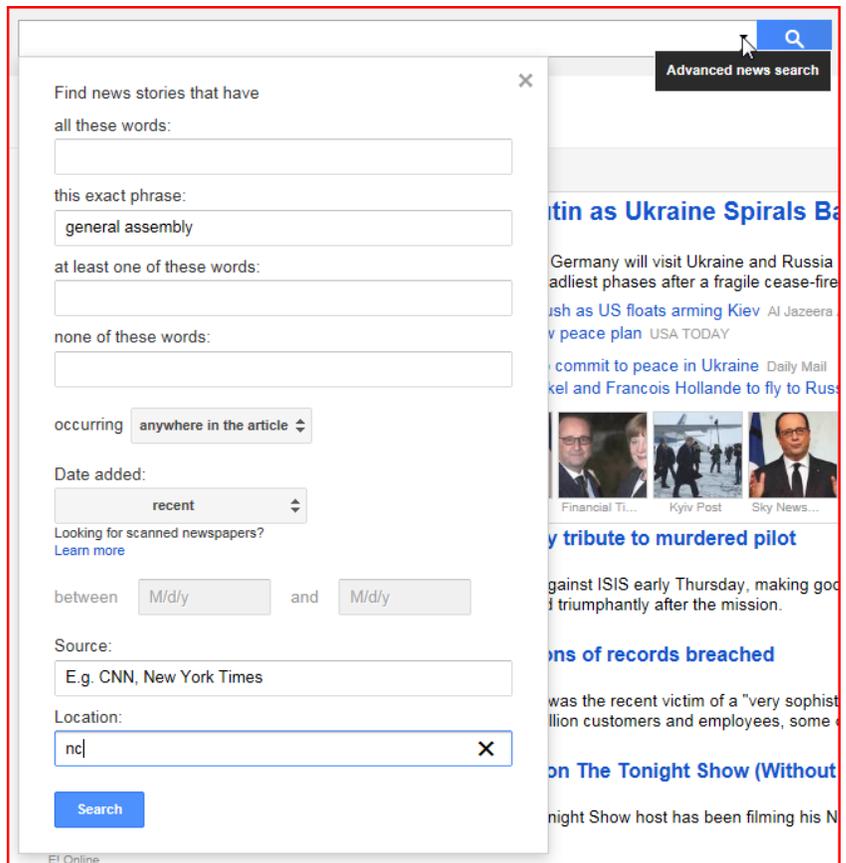|	
1) **Logout of your Gmail account if you want your alerts to come to a non-Gmail address.** In your web browser, type in **news.google.com** and press "**Enter**" on your keyboard.	
2) When the "Google News" web site appears, move your mouse over the arrow beside the blue & white search magnifying glass. The words "Advance news search" will appear.	
3) After clicking on the "Advanced news search" arrow, a box will appear with a list of choices to help create your news alert. Here are a few tips for setting up your search: * **all these words** – returns results with typed in words located anywhere in the article * **this exact phrase** – returns only results with the exact phrase in the article * **at least one of the words** – returns results with any of the typed words in the article * **none of these words** – returns articles which will not include the typed words in the article * **Source** – Specify a particular publication * **Location** – Specify articles that occur in a specified country, state or city **Example:** In the example to right the search is for the exact phrase "general assembly" pertaining to the state of "NC" as the location. You may use any combination of boxes to make your search more exact.	

Click **Search** when you are ready to run your search. **Note:** The date fields do not affect Google News Alerts.	
4) After clicking **Search** a page will appear with the list of your results. Scroll down to the bottom of the page and click **Create alert** to setup your news alerts.	1st day bills filed at the NC **General Assembly** at-a-glance WWAY NewsChannel 3 - Jan 28, 2015 RALEIGH, NC (AP) -- The first work day at the **General Assembly** usually brings an early flurry of bills. Nearly 30 were filed by late Wednesday ... NC **General Assembly** gets back to business today myfox8.com - Jan 28, 2015 RALEIGH, N.C. — State legislators will get back to business today, as they officially begin work in this new session. The next two years will see ... Key issues before the NC **General Assembly** in 2015 Fayetteville Observer - Jan 28, 2015 **Explore in depth** (2 more articles) Stay up to date on results for *"general assembly" location:nc*.　　Create alert Goooooooooogle › 1 2 3 4 5 6 7 8 9 10　　Next
5) After clicking **Create alert** a page will appear that will show you the alert you are creating. Type in the email address where you want to receive your alerts and click **CREATE ALERT**.	**Alerts** Monitor the web for interesting new content 🔍 "general assembly" location:nc　　✕ russellm@ncleg.net　　✕　**CREATE ALERT**　Show options ▾
Note: Before clicking **CREATE ALERT** there are some options you may choose from to specify how often you receive alerts and from what sources. This may be done by clicking on **Show options ▾** beside the "Create Alert" box	**CREATE ALERT**　Show options ▾
Note continued: After clicking on "Show options," you may specify (1) how often you want to receive alerts; (2) what types of news sources to receive alerts from (3) the region of the world you want to search and (4) how many results you want to receive. Remember that this step is optional.	**Alerts** Monitor the web for interesting new content 🔍 "general assembly" location:nc How often　　At most once a day Sources　　News Language　　English Region　　United States How many　　Only the best results russellm@ncleg.net　　**CREATE ALERT**
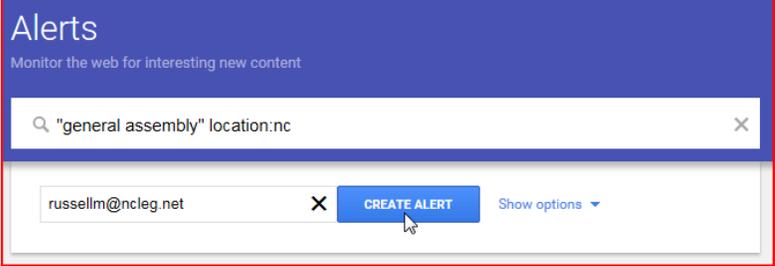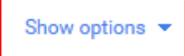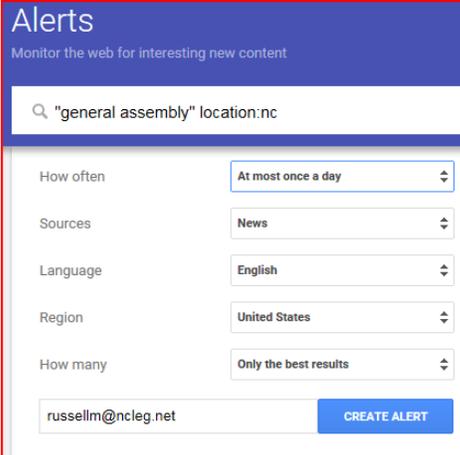
6) After clicking **CREATE ALERT** a short message will appear at the top of your screen confirming that a news alert request has been sent to your email.	Your Google Alert on "general assembly" location:nc has been created and a verification email has been sent to russellm@ncleg.net. Dismiss
7) You should get a Google Alerts verification email. Open this email.	russell.miles@ncleg.net Inbox (262) Drafts [93] Sent Items Deleted Items (Subscriptions) Archive Inbox Archive Sent ! ☆ ⧉ ⛢ From Subject Date: Today Google Alerts Click to confirm your Google Alert Google received a request to start sending Alerts for the search ["general assembly" location:nc] to russellm@ncleg.net. Verify this Google Alert request:
8) Click on the "Verify this Google Alert request:" link and now you will start to receive news alerts from Google News based on the criteria you provided.	From: Google Alerts <googlealerts-noreply@google.com> To: Russell Miles (Research/Library) Cc: Subject: Click to confirm your Google Alert Google received a request to start sending Alerts for the search ["general assembly" location:nc] to russellm@ncleg. https://www.google.com/alerts/verify?source=alertsmail&hl=en&us&s=ab2 xq4gtwpsdppnxekbj-c35ac167t45iwjiuee **Click to follow link** Verify this Google Alert request: https://www.google.com/alerts/verify?source=alertsmail&hl=en&gl=US&s=AB2Xq4gtwPsDpPNxekBj-c35ac167t45IWJIUEE Cancel this Google Alert request: https://www.google.com/alerts/remove?source=alertsmail&hl=en&gl=US&s=AB2Xq4gtwPsDpPNxekBj-c35ac167t45IWJIUEE
9) Keep this email because you can use it later to stop the Google Alert by clicking on "Cancel this Google Alert request:"	From: Google Alerts <googlealerts-noreply@google.com> To: Russell Miles (Research/Library) Cc: Subject: Click to confirm your Google Alert Google received a request to start sending Alerts for the search ["general assembly" location:nc] to russellm@ncleg.net. Verify this Google Alert request: https://www.google.com/alerts/verify?so https://www.google.com/alerts/remove? source=alertsmail&hl=en&gl=us&s=ab2 AB2Xq4gtwPsDpPNxekBj-c35ac167t45IWJIUEE xq4gtwpsdppnxekbj-c35ac167t45iwjiuee **Click to follow link** Cancel this Google Alert request: https://www.google.com/alerts/remove?source=alertsmail&hl=en&gl=US&s=AB2Xq4gtwPsDpPNxekBj-c35ac167t45IWJIUEE